

# Regulations of the Alumni Council

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# The Alumni Council, its functions and its composition

## • Article 1. Definition and purpose

1. The Alumni Council is the collegiate governing and management body of UOC Alumni. Its purpose is to govern, administer and represent the alumni community, as well as to safeguard the community's rights and interests.

## • Article 2. Functions

The functions of the Alumni Council are:

- To draw up the university's proposals for action in relation to the UOC Alumni network and services for the alumni community.
- To advise and inform the university's governing bodies on all matters relating to the UOC Alumni network.
- To appoint representatives of the alumni community to any body, committee or working group provided for in the Statutes of the Fundació per a la Universitat Oberta de Catalunya, in the Organizational and Operational Regulations or in any other university regulations.
- To ensure compliance with the functions and objectives of UOC Alumni.
- To create functional or territorial committees or working groups and to designate those responsible for achieving the objectives set.
- To listen to and gather proposals from UOC Alumni members.
- To draw up proposals for amendments to these regulations and submit them to the competent body for approval.
- Any other functions that may be assigned to it.

## • Article 3. Composition

The Alumni Council is composed of twelve members:

- The rector, who chairs it.
- The general secretary, who acts as its secretary.
- The vice rector responsible for student matters.
- The vice rector responsible for competitiveness and employability.
- Eight people elected from among the delegates of the thematic or territorial groupings (nodes).

The Alumni Council may have a technical secretary, with the right to speak but not to vote, appointed by the rector from among the university's administrative staff, for the purposes of coordinating and implementing the actions and programmes promoted by the Alumni Council.

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- **Article 4. Members**

- Membership of the Alumni Council is personal and non-delegable.
- The term of office of members of the Alumni Council elected from among the delegates is four years.
- In the event that a member loses their status as a member of the Alumni Council, they will be replaced in accordance with the mechanisms provided for in the applicable regulations.
- The rector may dismiss delegates who are members of the Alumni Council by means of a reasoned resolution where their conduct disrupts coexistence and hinders the proper functioning of the Alumni Council.

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## The structure of the Alumni Council

- **Article 5. The presidency of UOC Alumni**

- The Alumni Council will appoint, from among the members of the alumni community and by a resolution adopted by a majority of more than two-thirds, a person to serve as president of UOC Alumni.
- The term of office of the UOC Alumni presidency will be four years and may be renewed only once.
- The primary function of the president is to represent the alumni group before the UOC itself, other alumni associations or groups at other universities, or any organization or entity in professional, economic or cultural areas, or the broader social sphere.
- The Alumni Council may revoke the appointment for serious and justified reasons, after hearing the interested party, by a resolution adopted with the same majority established in section 1 above.

# How the Alumni Council works

- **Article 6. The Alumni Council's plenary session and committees**

- The Alumni Council usually meets in plenary session, although temporary working committees may be set up to prepare matters for consideration by the plenary.
- Persons deemed appropriate by the president of the Alumni Council, in view of the nature of the matters to be considered, may attend meetings as guests, with the right to speak but not to vote.
- Former presidents of UOC Alumni may be invited to attend Alumni Council meetings as emeritus members.

- **Article 7. Convening of Alumni Council sessions**

- It is the rector's responsibility to convene the Alumni Council, which must meet in ordinary session at least twice a year.
- The rector may also convene the Alumni Council in an extraordinary session, either on their own initiative or at the request of one-third of the members.
- Notice of a session must be sent at least fifteen calendar days in advance for ordinary sessions and at least five calendar days for extraordinary sessions. Notices must be sent by email to the addresses of Alumni Council members.
- These notices must specify the date, time and location of the session, accompanied by the corresponding agenda. Any available documentation relating to the agenda must be made available to members of the Alumni Council by email.

- **Article 8. Alumni Council sessions**

- The quorum required for the Alumni Council to be validly constituted is an absolute majority of all members, including the president and secretary of the Alumni Council or those acting in their place.
- Sessions of the Alumni Council are chaired by the rector.

## Article 9. Adoption of resolutions

- Depending on the nature of the matter under discussion, the president of the Alumni Council will determine whether a resolution needs to be put to a vote.
- Votes may be conducted by assent, ordinary vote or secret ballot. Assent is deemed given when the president formulates a proposal that, once announced, does not provoke opposition or objection.
- Ordinary votes are conducted by a show of hands, with positive votes recorded first, followed by negative votes, and finally abstentions.

- The Alumni Council's resolutions concerning individuals are decided by roll call and secret ballot. Secret ballots are carried out by Alumni Council members depositing their votes in a ballot box after being called by name, and the count is conducted by the secretary.
- General resolutions are adopted by a simple majority of votes. Votes may not be delegated.
- Resolutions to appoint representatives of the alumni community to any body, committee or working group provided for in the Statutes of the Fundació per a la Universitat Oberta de Catalunya or in other university regulations must be adopted by a majority of more than two-thirds of the members of the Alumni Council.

● **Article 10. Minutes**

The corresponding minutes for each session will be drawn up, and must include the list of attendees, the location, date and time of the session, the main points of the deliberations and, in the event that a resolution is adopted, the form and result of the votes, as well as the text of the resolution. At the beginning of the session, the Alumni Council must approve, where appropriate, the minutes of the previous session.

## Temporary provision

At the first renewal of alumni representatives, the four members with the fewest votes among the eight selected will be replaced. In this case, their term of office will be two years, instead of the four years provided for in Article 4 of these regulations.

## Final provision

These regulations will enter into force on the **day following their publication on the UOC e-services portal, after they have been approved by the university's Governing Council**.

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